

*Mentoring: Power of 2***Mentor/Mentee Roles and Responsibilities**

Purpose: The purpose of this document is to gain agreement and set expectations around roles and responsibilities within the mentoring partnership.

Directions: The mentee should be prepared to review and discuss this document during one of the initial meetings. Once complete, the document should become part of mentoring agreement. In preparation for this discussion for this exercise, both partners should review the Mentoring Overview and Mentoring Process portion of the Intranet.

MENTOR	MENTEE
NAME	NAME
ROLE	ROLE
RESPONSIBILITIES	RESPONSIBILITIES